



Louisiana State Police Retirement System

Board Meeting Minutes

Meeting Title	Louisiana State Police Retirement System Board Meeting
Date of Meeting	August 28, 2019
Where	9224 Jefferson Hwy, Baton Rouge, LA 70809
Start Time	1:30 p.m.

- 1) Chairman Frank Besson opened the meeting. The pledge of allegiance was led by Jay O'Quinn. The prayer was led by Byron Juneau.
- 2) Kimberly Gann, Assistant Director, called roll as follows:

Commissioner Jay Dardenne, Div. Of Administration, Appearing Thru
Andrea Hubbard, Designee for DOA Commissioner, PRESENT
Col. Kevin Reeves, Superintendent, Office of State Police, Appearing Thru
Frank Besson, Designee for Superintendent, PRESENT
John Schroder, State Treasurer, Appearing Thru
Amy Mathews, Designee for State Treasurer, PRESENT
Rep. Sam Jones, House Retirement Committee, PRESENT
Byron Juneau, President, Central State Troopers Coalition, PRESENT
Kevin Marcel, Active Representative, Vice Chairman, NOT PRESENT
Sen. Barrow Peacock, Senate Retirement Committee, NOT PRESENT
Doris Prudhomme, Surviving Spouse Representative, NOT PRESENT
Jay O'Quinn, LSTA President, PRESENT
Baxter Welch, Retiree Representative, PRESENT
Hackley Willis, Jr., Active/Retired Representative, NOT PRESENT

The records reflect that the following persons were also present:

Denise Akers, Akers & Wisbar	Stephen Griffin, CPA
Racheal Alvey, Griffin & Co, LLC	Robin Landa, UBS/PaineWebber
Margaret Corley, Attorney	Kevin P. Reed, Executive Director
Greg Curran, Actuary	John Schroder, Treasurer
Kimberly A. Gann, Assistant Director	

No Public Comments

- 3) A **MOTION** was made by Amy Matthews to approve the board minutes of June 26, 2019. The motion was seconded by Byron Juneau. No opposition. The motion passed.
- 4) A **MOTION** was made by Jay O'Quinn to approve the executive minutes of July 23, 2019. The motion was seconded by Amy Matthews. No opposition. The motion passed.
- 5) A **MOTION** was made by Amy Matthews to approve the investment minutes of July 24, 2019. The motion was seconded by Andrea Hubbard. No opposition. The motion passed.

- 6) Robin Landa, UBS, presented the board with the flash report and asset allocation as of June 30, 2019 and July 31, 2019 (**See Exhibits A and B Attached**). Ms. Landa noted that we are well within our allocation limits with total assets of \$889,022,104. The system is up 4.07% for the fiscal year but this number may increase in small increments as the alternative managers begin to report June 30th numbers. Since inception the system continues to earn well above the established actuarial rate of return (7%) with a total since inception of 7.53%. Ms. Landa noted that the July report reflects assets totaling \$892,694,316. The month of July has been basically a "flat" month showing a return of .35%. The board accepted the report.
- 7) Stephen Griffin, Griffin & Co., reviewed the Cash Disbursement for the months of June 2019 and July 2019. Mr. Griffin then presented the Statement of Fiduciary Net Position and Budget Summary as of July 31, 2019 (**See Exhibit C Attached**). Mr. Griffin advised the board that the audit has produced no issues thus far. Treasurer Schroder questioned whether there are any dollars in the budget to address cyber security, and whether the system has addressed this issue. Kimberly Gann advised that we have had presentations from our IT company and tweaked our methods in response to recommendations. However, with the advancement of technology and cyber incidents such as ransomware, she feels that this may be something the board needs to investigate further. She advised that this will be included as a topic at the next board meeting after investigating the options. A **MOTION** was made by Jay O'Quinn to approve the Financial Reports provided by Griffin & Furman, LLC. The motion was seconded by Byron Juneau. No opposition. The motion passed.
- 8) The Trustees were given a copy of the annual educational training report (**See Exhibit D Attached**). The training year ends on August 31, 2019. Kimberly Gann requested that the Trustees review the report and let the staff know of any additional hours not reflected on this report prior to August 31, 2019.
- 9) Kimberly Gann notified the board that the staff has started the election procedures to fill the active position on the board (**See Exhibit E Attached**). Currently Kevin Marcel holds this seat. The qualification letters must be received by the LSPRS on September 9, 2019. As of this date we have one candidate who has submitted his letter of candidacy, Kevin Marcel.
- 10) A **MOTION** was made by Jay O'Quinn to enter into Executive Session to discuss 1) the request for a handicap child benefit, Chase Wyles (son of John Wyles), which may encompass the discussion of the mental/physical health of a person who has been duly notified, and 2) personnel issues involving the hiring of Executive Director Kevin P. Reed. The motion was seconded by Amy Matthews. No opposition. The motion passed.

A **MOTION** was made by Byron Juneau to exit Executive Session. The motion was seconded by Jay O'Quinn. No opposition. The motion passed.

A **MOTION** was made by Jay O'Quinn to approve the handicap child benefit payment request of Chase Wyles based on the recommendation from the LSPRS disability doctor issued after reviewing the medical records of Chase Wyles. The motion was seconded by Amy Matthews. No opposition. The motion passed.
- 11) Denise Akers advised the Board that there may be some "clean-up" legislation that should be submitted relative to La. R.S. 11:1323(F). This says, in the event of death of a member leaving a surviving spouse and dependent children, the total of the benefits payable under B and C shall not be less each month that what would have been payable under D. What if you have a surviving spouse and one child. The surviving spouse gets 50%. The child gets 25%. Who gets the rest? Margaret Corley offered to consult with Laura Gayle Sullivan on her interpretation of this law and work with Denise Akers to determine if legislation is needed. She reminded the Board that all legislation should be submitted by November 1, 2019

- 12) A **MOTION** was made by Amy Matthews to approve the Retirement/DROP and Elimination/Awarding Benefits to Spouse Children report (**See Exhibit F Attached**), in globo. The motion was seconded by Jay O'Quinn. No opposition. The motion passed.
- 13) Kimberly Gann reminded the members of the LAPERS conference dates, September 15-17, 2019 (**See Exhibit G Attached**). All Trustees who are attending should have a packet of information at their seat giving them the details of their particular reservation along with confirmation numbers they will need to check in.
- 14) A **MOTION** was made by Byron Juneau to add three agenda items for discussion, 1) approval of the legal contract with Akers & Wisbar, 2) authorizing the Executive Director to sign the LA Compliance Questionnaire for the auditors, and 3) approval or and authorizing the Chairman to sign a resolution to delegate authority to the Executive Director. The motion was seconded by Jay O'Quinn. No opposition. The motion passed.
- 1) Approval of Contract for Legal Services-Akers & Wisbar – Kimberly Gann distributed a copy of the contract (**See Exhibit H Attached**) advising the Board that this contract was previously discussed with them and negotiations of the terms were completed between Irwin Felps, former Director, Kimberly A. Gann, and Denise Akers. As an oversight the contract was not executed prior to Mr. Felps' departure. Rep. Sam Jones stressed the importance of receiving detailed invoices from the law firm. A **MOTION** was made by Rep. Sam Jones to authorize Kevin P. Reed to execute the contract. The motion was seconded by Jay O'Quinn. No opposition. The motion passed.
 - 2) LA Compliance Questionnaire – Kimberly Gann advised the Board that this is the standard questionnaire that is completed during the audit (**See Exhibit I Attached**). The questionnaire has been completed in the same manners as years past. A **MOTION** was made by Rep. Sam Jones to authorize Kevin P. Reed to execute the compliance questionnaire. The motion was seconded by Byron Juneau. No opposition. The motion passed.
 - 3) Resolution – Denise Akers advised the board that this resolution (**See Exhibit J Attached**) is standard procedure to allow the director to take actions for and on behalf of the board. This is something that most systems do to allow the Directors to execute investment contracts, act on financial matters, etc. Kimberly Gann noted that the resolution does include language that the board will be duly notified, or in some cases must authorize the Director to take the action. A **MOTION** was made by Jay O'Quinn to authorize the Chairman to execute the Resolution. The motion was seconded by Amy Matthews. No opposition. The motion passed.
- 15) Any Other Business:
- A. Kimberly Gann advised that the system has posted a job, Administrative Assistant 4, that will be filled on a two-year probational appointment.
- 16) A **MOTION** was made by Amy Matthews to adjourn. The motion was seconded by Byron Juneau. No opposition. The motion passed.



Frank Besson, Chairman
Louisiana State Police Retirement System
Board of Trustees